

Record of operational decision

Decision title:	Decision to procure a Learning Management System and an associated website for the Herefordshire Safeguarding Children Partnership (HSCP), Herefordshire Safeguarding Adult Board and Herefordshire Community Safety Partnership.
Date of decision:	Friday 15 th January 2021
Decision maker:	Director of Children and Families
Authority for delegated decision:	As Director of Children and Families (Lead Partner for Herefordshire Council) and lead for the Partnership Budget, the executive decision has been handed to the decision maker by the HSCP. "Chief Executive Scheme of Delegation SA11 updated 29 September 2020 Safeguarding children and young people in Herefordshire, Herefordshire safeguarding adults, and community safety partnership board business unit Director for children and families".
Ward:	Countywide
Consultation:	The Partners of the HSCP agreed to have a new Learning Management System as part of the restructure of the Business Unit
Decision made:	The decision to procure a Learning Management System and associated website for a period of 5 years at a total cost of £60,000.
Reasons for decision:	The Learning Management System and website are essential for the coordination of HSCP, HSAB and HCSP activity. These two technology platforms provide vital safeguarding and community safety contact and referral information, signposting, research, directories, advice, training booking, performance data and quality assurance mechanisms across all partnerships and impact from frontline professionals to senior leaders.
Highlight any associated risks/finance/legal/equality considerations:	The procurement process is being supported by Herefordshire Council's procurement team and therefore all has financial, legal and equality considerations have been considered and addressed. There are no identified health and safety risks related to this decision. Any risks related to IT systems have been identified and addressed in the specification and contract.
Details of any alternative options considered and rejected:	As the current learning management system and associated website is no longer fit for purpose a new LMS is required. There are no other alternative options to solve the need to be able to respond to the service need.
Details of any declarations of interest made:	N/A

Signed

Chris Baird
Director for children and families

Date: 15th January 2021